

Westfield Fire and Rescue District

Regular Meeting
September 3, 2019

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Horner – aye, Likley – aye, Schmidt – aye.

Comments from the floor

- N/A

Chief's Report

- Total number of calls was 29; squad included 18, fire 6; motor vehicle accidents were 5. This included 20 in the township, 5 in the Village, 2 in Lodi, 1 in Lafayette & 1 in Canaan Township. 17 residents & 12 non-residents were involved.
- The Association earned over \$500.00 selling Root Beer Floats during the Great American Car Show over Labor Day weekend. The Flea Market resulted in an additional \$290 which is earmarked for IT equipment in the new Training Room. The Association will be hosting a concessions booth the weekend of October 5 & 6 at the North Coast Soccer Tournament finals to raise additional funds for the needs at the new Safety Services Building. North Coast's ownership is waiving their fee for this booth.
- The Safety Services Committee is working to fully capitalize on items and create savings to the budget where possible.
 - Gear Grid Lockers: These are being purchased from the Lafayette Fire Association. These lockers are 24" wide and the cost of 15 lockers will be \$3,500.00. By purchasing the lockers from Lafayette there will be a cost savings of \$1,200.00.
 - Appliances from Lowe's: The committee is working with the ProServices Manager and has obtained special pricing producing a savings of \$1,882.00. The Manager will also be donating 6 shelving units for an additional saving of \$432.00. The total cost of appliances is \$7,248.59.
 - Office & Training Room Furniture: Westfield Insurance is donating training tables & chairs to supply both the Watch & Training rooms. This is a savings of \$18,000.00. The crew is currently refurbishing the file cabinets that were donated.
 - Dorm Room Mattresses: Sealy of Medina has agreed to supply 4 mattresses as a donation or at cost. This is dependent upon their inventory. This will be a savings of between \$800.00 to \$2,000.00.
 - Counter Tops – waiting for the cost credit from Simmons Brothers for the substitution of Corian counters. The cost of countertops, 5 sinks and installation will \$13,425.00 less the SBC credit.
 - Bill Foster has offered storage space a reduced price for the furniture and equipment until the move. This will be a savings of over \$400.00.
- Chief Fletcher will be out on vacation from September 6 – 20. The day shift is appropriately staffed, and Asst. Chief Grabowski will be in charge. E-mails and phone messages will be monitored by the Chief but not daily in his absence.

Westfield Fire and Rescue District

- Westfield Insurance has generously committed the funds to purchase the entire expanded Plymovent System at the cost of \$62,735.00. There will be a formal presentation of the check to WFRD which has not yet been scheduled. By prepaying for the system there is a cost savings of 3%.
- Trustee Likley asked to ensure that Medicount Management is the best tool for billing collections. Chief Fletcher will do a Year over Year comparison of the Medicount activity with the Medicount representative. Revenue YTD is \$38K vs an annual appropriation of \$60K. The trend indicates that the YTD final revenue will be under budget.

Minutes to be approved

- *Likley makes a motion to accept the August 19, 2019 meeting minutes as submitted; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley - aye. The motion passes.*

Fiscal officer's Report

Schmidt makes a motion to authorize the payment of bills totaling \$4,703.42 as submitted; seconded by Horner. Roll call: Likley – aye, Schmidt – aye, Horner. The motion passes.

Fund Status

\$167,955.23 Checking Balance
\$100,248.06 Investment CD

Appropriation Reallocations

- \$150.00 to 1000-220-510-0000 Dues & Fees from 1000-930-930-0000 Contingency

Reallocations will need to be made to allow for the payment related to a member's unemployment and WFRD's percentage of liability.

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – August 2019

Correspondence

- Careworks Workmen's Comp claim has been closed; the notice will be filed in the employee record.

Westfield Fire and Rescue District

Old Business

- The accident claim between Sarver Paving's vehicle and the Fire Truck is not being pursued by the insurance company for payment from Sarver. Cost to repair is \$7,200.00 including the \$500 deductible. Asst. County Prosecutor Lyons will be contacted for he input of next steps.
- 1 Internet Policy Acknowledgement is still outstanding.

New Business

- N/A

Announcements

- September 16, 2019 – WFRD Regular Meeting 6:30 PM

Likley makes a motion to adjourn at 7:03 PM. All said aye.

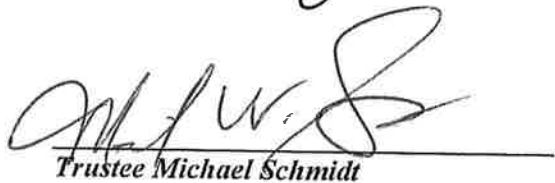
Respectfully submitted by:

Michelle A. English

Date approved: 9-16-2019


Trustee James Likley, Chair


Trustee Craig Horner


Trustee Michael Schmidt